



Syderstone Parish Council

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5th December, 2025

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Parish Council Meeting will be held on **Thursday 11th December 2025** in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

AGENDA

1. Welcome from the Chair.
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

4. To confirm the minutes of the meeting on 20th November 2025.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.

Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.

6. To consider the Clerks Report (Matters arising for information only).
7. To receive a report from County Councillor Michael Chenery.
8. To receive a report from Borough Councillor Chris Morley.

9. **Planning:**

- 9.1 To consider plans at the time of publishing:
- 9.2 To consider plans since publication of agenda:
- 9.3 To consider outcomes of planning – approved/withdrawn by the Borough Council:

10 **Finance:**

- 10.1 To note accounts for payment under the Late Payments Interest Act (1998).
- 10.2 To approve the accounts for payment in December (list at meeting).
- 10.3 To note the finance received during November 2025.
- 10.4 To approve the November 2025 financial statement.
- 10.5 To receive a report from the Internal Control Officer for April to September.
- 10.6 To consider and approve granting the Clerk delegated authority to sign a Letter of Authority (LOA), enabling an energy consultant to liaise with energy suppliers and obtain pricing options should the need arise, noting that the LOA does not grant exclusivity or commit the Council to any contract.

11. **Staffing/HR Sub-Committee**

- 11.1 To approve recommendations made by the Sub-Committee at the 9th December meeting.

12. **Parish Councillors Reports**

- 12.1 Village Speedwatch and relocating of SAM2 signs.
- 12.2 Attendance at the Priority Setting Meeting (formerly SNAP).
- 12.3 Playground Weekly Inspection Reports.

- 12.4 Monitoring of Street Lights and Fire Hydrant List.
- 12.5 NCF – Jack’s Lane Wind Farm Community Fund Panel.
- 12.6 Defibrillator on wall of ARVH.
- 12.7 Amy Robsart Village Hall Committee.
- 13. **Updates and on-going items**
- 13.1 Update on Emergency Plan.
- 13.2 Update on the SAM2 Posts, Ashside and Tattersett Road.
- 13.3 Update on the NCC Parish Partnership Scheme Bid for 2026/27.

14 **Correspondence**

To note any general correspondence received:

- 14.1 Email from Parishioner, Streetlight (Norman Way) and Village Sign.
- 14.2 Amy Robsart Village Hall, Letter of thanks.
- 14.3 St Mary’s PCC, Letter of Thanks.
- 14.4 East Anglian Air Ambulance, Letter of Thanks.
- 14.5 BCKLWN, West Norfolk Rural Community Grants Scheme
- 14.6 BCKLWN, LGR Update for Town & Parish Councils.
- 15. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
- 16. To receive items for next Agenda
- 17. To note the date of the next Parish Council Meeting – Thursday 15th January at 7.30pm.

Meeting Dates for 2026

19th February
19th March
16th April
21st May
18th June
16th July
17th September
15th October
19th November
17th December