



Syderstone Parish Council

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14th February, 2025

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Parish Council Meeting will be held on **Thursday 20th February 2025** in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

AGENDA

1. Welcome from the Chair
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

4. To confirm the minutes of the meeting on 23rd January 2025.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.

Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.

6. To consider the Clerks Report (Matters arising for information only).
7. To receive a report from County Councillor Michael Chenery.
8. To receive a report from Borough Councillor Chris Morley.

9. **Planning:**

- 9.1 To consider plans at the time of publishing:
25/00010/F - HOUSEHOLDER: Retrospective application for garden studio 1.2m away from the boundary with Carriage House, to be used as a home office/gym with patio windows. Mixed native hedging to be planted in the front of the building and along all boundaries. Proposed door and window on the eastern side of the building into the garden at Dove Cottage 4 Docking Road.
- 25/00166/F - New porch to front of property at 6 Glebe Court Creake Road.
- 9.2 To consider plans since publication of agenda:
- 9.3 To consider outcomes of planning – approved/withdrawn by the Borough Council:

10. **Finance:**

- 10.1 To note accounts for payment under the Late Payments Interest Act (1998).
- 10.2 To approve the accounts for payment in January (list at meeting).
- 10.3 To note the finance received in January 2025.
- 10.4 To approve the January 2025 financial statement.
- 10.5 To approve the Financial Reserves Policy for 2025/26.
- 10.6 To approve a transfer of £997 for Play Area Lectern from the Instant Access Account to the T1 Current Account.

11. **Parish Councillors Reports**

- 11.1 Village Speedwatch and relocating of SAM2 signs.
- 11.2 Attendance at the Priority Setting Meeting (formerly SNAP).
- 11.3 Playground Weekly Inspection Reports.
- 11.4 Monitoring of Street Lights and Fire Hydrant List.
- 11.5 NCF – Jack’s Lane Wind Farm Community Fund Panel.
- 11.6 Defibrillator on wall of ARVH.
- 11.7 Amy Robsart Village Hall Committee and appoint Parish Council representative.

12. **Updates and on-going items**

- 12.1 To consider and approve the final draft of the Neighbourhood Development Plan.
- 12.2 Update on derelict property on The Street.
- 12.3 Update on Emergency Plan.

13 **Open Spaces**

- 13.1 To agree a location for the Play Area lectern noticeboard.
- 13.2 To consider the revised proposal for the village gateways at Tattersett Road.
- 13.3 To consider the purchase of a ‘Bleed Kit’ to be housed alongside the defibrillator.
- 13.4 To consider arrangements to mark the 80th Anniversary of VE Day.

14 **Correspondence**

To note any general correspondence received:

- 14.1 East Anglian Air Ambulance, Letter of thanks.
 - 14.2 Norfolk Archaeological Trust, Bloodgate Hillfort.
 - 14.3 BCKLWN, Notice of Change to Parish Precept Payments
- 15. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
 - 16. To receive items for next Agenda
 - 17. To note the date of the next Parish Council Meeting – Thursday 20th March 2025.

Meeting Dates for 2025

- 20th March
- 17th April
- 15th May (Annual Parish Meeting & Annual Parish Council Meeting)
- 19th June
- 17th July
- 18th September
- 16th October
- 20th November
- 18th December