



Syderstone Parish Council

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9th May, 2025

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Annual Parish Council Meeting will be held on **Thursday 15th May 2025** in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

AGENDA

1. To elect the Chair – Chair to sign the declaration of acceptance of office.
2. To elect the Vice-Chair.
3. To received, consider and accept apologies for absence.
4. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.
Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
5. To confirm the minutes of the meeting on 17th April 2025.
6. A resolution to adjourn the meeting for Parishioners Questions and Statements.
Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.
7. To agree the appointment of Council representatives/spokespersons:
 - 7.1 Amy Robsart Village Hall Committee
 - 7.2 Speed Watch Co-ordinator
 - 7.3 Defibrillator Co-ordinator
 - 7.4 Playground Weekly Inspector
 - 7.5 Streetlights and Fire Hydrant Inspector
 - 7.6 Internal Audit Control Officer
8. To agree the appointment of Councillor's to subgroups and outside bodies
 - 8.1 Jack's Lane Windfarm Fund Panel
 - 8.2 Safer Neighbourhood and Policing (SNAP) Representative
 - 8.3 HR Committee
 - 8.4 Neighbourhood Plan Steering Group
 - 8.5 Emergency Plan
9. To consider and agree bank signatories.
10. Casual Vacancy – to note the resignation of Cllr S Ojelade.
11. To consider the Clerks Report (Matters arising for information only).
12. To receive a report from County Councillor Michael Chenery.
13. To receive a report from Borough Councillor Chris Morley.
14. **Planning:**
 - 14.1 To consider plans at the time of publishing:
 - 14.2 To consider plans since publication of agenda:

14.3 To consider outcomes of planning – approved/withdrawn by the Borough Council:

15. Finance:

- 15.1 To approve the accounts for payment in May (list at meeting).
- 15.2 To note the finance received in April 2025.
- 15.3 To approve the April 2025 financial statement.
- 15.4 To approve the financial accounts for the financial year ending 31st March, 2025.
- 15.5 To approve the direct debit in force for the financial year 202/26.
- 15.6 To verify the Parish CIL Annual Report for 2024/25.
- 15.7 To agree a donation to St Mary's Church for VE Day bell ringing.

16. Parish Councillors Reports

- 16.1 Village Speedwatch and relocating of SAM2 signs.
- 16.2 Attendance at the Priority Setting Meeting (formerly SNAP).
- 16.3 Playground Weekly Inspection Reports.
- 16.4 Monitoring of Street Lights and Fire Hydrant List.
- 16.5 NCF – Jack's Lane Wind Farm Community Fund Panel.
- 16.6 Defibrillator on wall of ARVH.

17. Updates and on-going items

- 17.1 Update on the Neighbourhood Development Plan.
- 17.2 Update on Emergency Plan.
- 17.3 Update on the replacement dog waste bin, Creake Road
- 17.4 Update on the streetlight at Norman Way

18 The Natterjack

- 18.1 To receive an update on expected income for The Natterjack and approaches to local businesses for advertising.
- 18.2 To receive and approve printing costs for The Natterjack on a quarterly basis and confirm delivery arrangements.

19 Correspondence

To note any general correspondence received:

- 19.1 Houghton Festival 7th - 10th August 2025.
 - 19.2 Norfolk County Council, Local Government Reorganisation - Parish and Town Council engagement events
20. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
21. To receive items for next Agenda
22. To note the date of the next Parish Council Meeting – Thursday 19th June.

Meeting Dates for 2025

- 19th June
- 17th July
- 18th September
- 16th October
- 20th November
- 18th December