Syderstone Parish Council

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2nd October, 2026

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Parish Council Meeting will be held on **Thursday 8th October 2026** in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

AGENDA

1. Welcome from the Chair.
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

   Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

4. To confirm the minutes of the meeting held on 8th September 2026.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.

   Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.

6. To consider the Clerks Report (Matters arising for information only).
7. To receive a report from County Councillor Peter Lawrence.
8. To receive a report from Borough Councillor Chris Morley.

9. **Planning:**

9.1 To consider plans at the time of publishing:
9.2 To consider plans since publication of agenda.
9.3 To consider outcomes of planning – approved/withdrawn by the Borough Council.

10. **Finance:**

10.1 To note accounts for payment under the Late Payments Interest Act (1998).
10.2 To approve the accounts for payment in October (list at meeting).
10.3 To note the finance received during September 2026.
10.4 To approve the September 2026 financial statement.
10.5 To consider and approve a subscription to Norfolk Parish Training & Support.

11. **Governance**

11.1 To consider and approve the revised Standing Orders and Financial Regulations, based on the current NALC model documents and tailored to reflect the Parish Council's existing arrangements and updated procurement requirements.

12. **Parish Councillors Reports**

12.1 Village Speedwatch and relocating of SAM2 signs.
12.2 Attendance at the Priority Setting Meeting (formerly SNAP).
12.3 Playground Weekly Inspection Reports: To receive the weekly inspection update; consider and approve the proposed procedure and record for weekly visual inspections of the play area; agree arrangements for completion and retention of inspection records; and confirm deputy/back-up arrangements.
12.4 Monitoring of Street Lights and Fire Hydrant List.

12.5 NCF – Jack's Lane Wind Farm Community Fund Panel.
12.6 Defibrillator on wall of ARVH: To consider and approve the proposed routine inspection procedure and annual inspection log for the new defibrillator and appoint a councillor(s) to undertake the monthly checks.
12.7 Amy Robsart Village Hall Committee.

13. **Updates and on-going items**

13.1 **Play Area Improvement Project – Community Consultation and Next Steps:** To consider the findings of the community consultation; agree the broad scope and priorities of the proposed Play Area Improvement Project; consider establishing a Play Area Working Group and approve its Terms of Reference and membership; and agree the next stages for development of the project specification, procurement and funding.

13.2 To receive an update regarding the replacement public access defibrillator, including installation of the new Mindray C1A and heated cabinet; to note arrangements for the return of the Community Heartbeat Trust loan defibrillator; and to consider the future disposal of the warranty-replacement Defibtech Lifeline View to Community Heartbeat Trust and agree an appropriate donation.

13.3 To receive updates regarding the proposed relocation of the SAM post sign from Tattersett Road and regarding the compatibility of the SAM2 and SAM3 solar panel assemblies following enquiries with Westcotec..

13.4 To receive an update regarding the replacement interpretation panel at Syderstone Common.

14 **Open Spaces**

14.1 To agree the siting of the 'Tommy' silhouette', poppy cascade and arrangements for Remembrance Sunday.

14.2 To receive an update regarding the possible historical significance of the lime tree near the Tommy site and its potential identification as a Coronation tree.

14.3 To note and consider potential bids for the Norfolk County Council Parish Partnership Scheme.

14.4 To consider the proposed closure of Docking Recycling Centre and agree whether the Parish Council wishes to make representations to Norfolk County Council.

15 **Correspondence**

To note any general correspondence received:

15.1 GMACCS, Funding Support Letter.
15.2 BCKLWN Scoping Consultation presentation
15.3 Norfolk Police and Crime Plan Consultation 2026-2030: Invitation to Participate
15.4 BCKLWN, LGR Update from the Leader Cllr A Beales.

16. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
17. To receive items for next Agenda.
18. To note the date of the next Parish Council Meeting – Thursday 19th November

Meeting Dates for 2026

19th November
10th December