Syderstone Parish Council

Parish Clerk: Sarah Harvey, BA Hons
Byanoak, Leicester Road, South Creake, Fakenham, Norfolk, NR21 9PW
Telephone: 01328 823391 Email: clerk@syderstone-pc.gov.uk
www.syderstonevillageandpc.info

13th November, 2026

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Parish Council Meeting will be held on **Thursday 19th November 2026** in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

AGENDA

1. Welcome from the Chair.
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.

   Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

4. To confirm the minutes of the meeting held on 8th October 2026.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.

   Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.

6. To note the resignation of Cllr D Daly and the resulting casual vacancy on the Parish Council.
7. To consider the Clerks Report (Matters arising for information only).
8. To receive a report from County Councillor Peter Lawrence.
9. To receive a report from Borough Councillor Chris Morley.

9. **Planning:**

9.1 To consider plans at the time of publishing: None.
9.2 To consider plans since publication of agenda.
9.3 To consider outcomes of planning – approved/withdrawn by the Borough Council.

10. **Finance:**

10.1 To note accounts for payment under the Late Payments Interest Act (1998).
10.2 To approve the accounts for payment in November (list at meeting).
10.3 To note the finance received during October 2026.
10.4 To approve the October 2026 financial statement.
10.5 To receive a report from the Internal Control Officer from 1st July to 30th September 2026.
10.6 To consider and approve an internal transfer of £1,450 from the Instant Access Account to the Current Account to part fund the removal of the streetlight in Norman Way.
10.7 Clerk's Training: To note attendance at the free NPTS Digital AGAR training and consider approval of £52 for the NPTS Elections Training course on 2 February 2027.

11. **Parish Councillors Reports**

11.1 Village Speedwatch and relocating of SAM2 signs.
11.2 Attendance at the Priority Setting Meeting (formerly SNAP).
11.3 Playground Weekly Inspection Reports: To consider and appoint a Councillor to undertake the weekly inspections of the Parish Council's play area, following the resignation of Cllr D Daly.
11.4 Monitoring of Street Lights and Fire Hydrant List.
11.5 NCF – Jack's Lane Wind Farm Community Fund Panel.
11.6 Defibrillator on wall of ARVH.

11.7 Amy Robsart Village Hall Committee.

12. **Updates and on-going items**

12.1 Play Area Improvement Project – to receive a progress update and note funding opportunities.

12.2 Replacement Public Access Defibrillator – Progress Update: To receive an update on the installation of the new defibrillator and outstanding arrangements with Community Heartbeat Trust (CHT) and The Circuit.

12.3 SAM Speed Signs – Progress Update: To receive updates on the proposed relocation of the SAM post from Tattersett Road to Ashside, including the ongoing consultation with affected property owners, and the collection of the modified SAM equipment from Westcotec.

12.4 Historic Lime Tree – Commemoration and Protection: To receive an update on the tree's historical significance and consider the installation of a commemorative plaque and protective guard, including costs, budgetary provision and necessary permissions.

13 **Correspondence**

To note any general correspondence received:

13.1 Email from Parishioner, Footway, Norman Way.

13.2 GMACCS, Letter of thanks regarding parish donation.

13.3 Norfolk County Councillor P Lawrence – Meeting Attendance.

13.4 BCKLWN, CIL Update to Parishes - Funding Applications open 01 December.

13.5 BCKLWN, Local Elections (Parish) – 6 May 2027 - General Information.

13.6 Norfolk County Council's Budget Consultation 2027-28.

14. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).

15. To receive items for next Agenda.

16. To note the date of the next Parish Council Meeting – Thursday 10th December.

Meeting Dates for 2026

10th December