



Syderstone Parish Council

Parish Clerk: Sarah Harvey, BA Hons
Byanoak, Leicester Road, South Creake, Fakenham, Norfolk, NR21 9PW
Telephone: 01328 823391 Email: clerk@syderstone-pc.gov.uk
www.syderstonevillageandpc.info

Minutes of the Parish Council Meeting

Thursday 15th January 2026 in Amy Robsart Hall

PRESENT: Cllr D Niemann (Chair), Cllr D Candy, Cllr D Daly, Cllr A Knight,
Cllr P Welland, Cllr S Wood (minutes)
Members of the Public – 1

-
1. **Welcome from the Chair:** The Chair welcomed all those present to the meeting. The Chair said that the meeting would deal with current matters only and any further matters would await news of the Clerk's health situation and a decision on those matters would be taken at a future meeting. In the meantime, the Council sends the Clerk all good wishes for a speedy return to health.
 2. **Apologies for Absence:** It was AGREED to accept apologies from the Parish Clerk
 3. **Declarations of Interest on Agenda Items:** None.
 4. The Minutes of the meeting held on 20th November 2025 were circulated before the meeting. It was PROPOSED by Cllr P Welland, SECONDED by Cllr D Daly and AGREED that the minutes were a correct record of the proceedings and signed by the Chair, Cllr D Niemann.
 5. **Parishioner's Questions and Statements (15 minutes):** None.
 6. **To consider the Clerks Report (Matters arising for information only):**
Item 13.3 from November 20th was debated. It was agreed that the PC will accept the cost of the solar panel for the SAM2 Speed Awareness Signs, but the Chair is to liaise with the Clerk to pursue whether a reduction in the estimate might be obtained by retro-fitting existing equipment to reduce the cost.
 7. **To receive a report from County Councillor Michael Chenery:** no report received.
 8. **To receive a report from Borough Councillor Chris Morley:** no report received.
 9. **Planning:**
 - 9.1 To consider plans at the time of publishing: None.
 - 9.2 To consider plans since the publication of the agenda: None
 - 9.3 To consider outcomes of planning – approved/withdrawn by the Borough Council:
25/01536/F HOUSEHOLDER- 2 storey rear extension to dwelling 4, Manor Grange, The Street. Application permitted 2nd December 2025 Delegated Decision.
 10. **Finance:**
 - 10.1 **To note accounts for payment under the Late Payments Interest Act (1998):** Approved
 - 10.2 **To approve the accounts for payment in January (list provided):** Approved
 - 10.3 **The finance received during November and December 2025:** Noted
 - 10.4 **To approve the November and December 2025 financial statements:** it was AGREED to accept the November and December 2025 statements, which were signed by the Chair, Cllr D Niemann.
 - 10.5 **To receive a report from the Internal Control Officer for April to September 2025:** Cllr D Candy reported how much easier it has become to review the records since payments have been made by BACs and that all was fine with the records reviewed.
 - 10.6 **To receive the draft budget and consider the and agree the precept for the financial year 2026/27:** the draft budget and precept documents had been drafted by the Parish Clerk in good time for the meeting. It was unanimously agreed to adopt them, and the Clerk was commended for the layout and clarity of her submission.
Cllr D Candy drew attention to the budgeting of the light at Norman Way and the Chair commented

that the HR sub-committee had met and proposed an additional an extra 2 points on the salary scale for the Clerk which had been included in the budget. This was unanimously endorsed by the meeting.

- 10.7 **To consider and approve granting the Clerk delegated authority to sign a Letter of Authority (LOA) enabling an Energy Consultant to liaise with energy suppliers and obtain pricing options should the need arise noting that the LOA does not grant exclusivity or commit the Council to any contract:** unanimously agreed.

11. Parish Councillor's Reports

- 11.1 **Village Speedwatch and relocation of SAM2 signs:** Cllr P Welland reported that Speedwatch sessions would recommence on Monday 19th January and that he would re-site the SAM2 signs at some point. New brackets have been delivered and are due for installation.
- 11.2 **Attendance at the Priority Setting Meeting (formerly SNAP):** Cllr P Welland advised that he hoped to attend the meeting to be held on 19th January in Dersingham, where matters relating to anti-social behaviour from uncontrolled dogs off leads would be raised together with fouling by dogs where the owners make no attempt to clean up after them.
- 11.3 **Playground Weekly Inspection Reports:** no issues were noted
- 11.4 **Monitoring of Street Lights and Fire Hydrant List:** no issues were noted.
- 11.5 **NCF – Jack's Lane Wind Farm Community Fund Panel:** Cllr D Candy advised that there are no funds available from 2025 to be carried over and that dates for the reopening of the Jacks Lane and the Chiplow Community Benefit Fund are awaited.
- 11.6 **Defibrillator on wall of ARVH:** it was noted that there were no issues and that regular reports continued to be sent to WEBNOS.
- 11.7 **Amy Robsart Village Hall Committee:** Cllr A Knights' report to the Council was received and noted. The Hall continues to be well-used. 30 heavy and awkward-to-move chairs have been offered to the Church.
The Marquis of Cholmondely is to present a photograph of his grandmother Lady Sybil Cholmondely to the Hall to commemorate the 50th anniversary of her gift to the village. Quotations are being sought to improve the insulation of the storage area and an up-grade of the kitchen.

12. Updates and on-going items

- 12.1 **Update on Emergency Plan:** Cllr D Niemann reported that little progress can be reported as her time has been taken up with extra duties due to the indisposition of the Clerk

13 Open Spaces

13.1 and 13.2

To plan/organise a village litter-pick and to consider feed-back for parishioners and to agree whether to proceed replacement, defer action or pursue alternative funding sources: it was agreed to defer decisions on these matters to a future meeting.

14 Correspondence

To note any general correspondence received:

- 14.1 **Email from Parishioner, Streetlight (Norman Way) and Village Sign:** noted
- 14.2 **Email from Parishioner Streetlight (Norman Way)** noted
- 14.3 **Amy Robsart Village Hall:** letter of thanks for supporting funding application
- 14.4 **St Mary's PCC** Letter of Thanks: for donation for bell-ringing
- 14.5 **East Anglian Air Ambulance:** Letter of thanks for annual donation
- 14.6 **BCKLWN West Norfolk Rural Community Grants Scheme:** noted
- 14.7 **BCKLWN LGR up-date for Town and Parish Councils:** noted

15. **A resolution to adjourn the meeting for Parishioners Questions and Statements:** None.

16. **To receive items for next Agenda:** Cllr P Welland proposed that a repainting of road markings in Tattersett Road and at the Four Winds junction is urgently required on safety grounds

17. **To note the date of the next Parish Council Meeting** – Thursday 19th February 2026 at 7.30pm.

Meeting closed: 8.00 pm.

..... Chair, 19th March 2026

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL