



# Syderstone Parish Council

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11<sup>th</sup> April, 2025

All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Parish Council Meeting will be held on **Thursday 17<sup>th</sup> April 2025** in the **Amy Robsart Hall** commencing at **7.30 pm** to transact the following business: -

## AGENDA

1. Welcome from the Chair
2. To receive, consider and accept apologies for absence.
3. To receive declarations of interest and requests for dispensations for disclosable pecuniary interests or other interests.  
***Please indicate if there are any interest which should be declared. A declaration of an interest should include the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.***

4. To confirm the minutes of the meeting on 20<sup>th</sup> March 2025.
5. A resolution to adjourn the meeting for Parishioners Questions and Statements.

***Public Participation - to allow public participation (3 minutes allowed per speaker, up to a maximum of 15 minutes in total). This time can be extended at the discretion of the Chair of the meeting.***

6. To consider the Clerks Report (Matters arising for information only).
7. To receive a report from County Councillor Michael Chenery.
8. To receive a report from Borough Councillor Chris Morley.

### 9. **Planning:**

- 9.1 To consider plans at the time of publishing:
- 9.2 To consider plans since publication of agenda:
- 9.3 To consider outcomes of planning – approved/withdrawn by the Borough Council:

25/00166/F 6 Glebe Court Creake - New porch to front of property  
Application Permitted 14 March 2025 Delegated Decision

### 10. **Finance:**

- 10.1 To note accounts for payment under the Late Payments Interest Act (1998).
- 10.2 To approve the accounts for payment in April (list at meeting).
- 10.3 To note the finance received in March 2025.
- 10.4 To approve the March 2025 financial statement.
- 10.5 To approve the appointment of the internal auditor for 2024/25.
- 10.6 To approve and adopt the updated Financial Regulations.

### 11. **Parish Councillors Reports**

- 11.1 Village Speedwatch and relocating of SAM2 signs.
- 11.2 Attendance at the Priority Setting Meeting (formerly SNAP).
- 11.3 Playground Weekly Inspection Reports.
- 11.4 Monitoring of Street Lights and Fire Hydrant List.
- 11.5 NCF – Jack's Lane Wind Farm Community Fund Panel.
- 11.6 Defibrillator on wall of ARVH.

## 12. **Updates and on-going items**

- 12.1 Update on the Neighbourhood Development Plan.
- 12.2 Update on Emergency Plan.
- 12.3 Update on the funding application to Jack's Lane Community Benefit Fund
- 12.4 Update on arrangements to mark the 80<sup>th</sup> Anniversary of VE Day.

## 13 **The Natterjack**

- 13.1 To consider the future management and ways to support the printing/delivery costs of the newsletter.

## 14 **Open Spaces**

- 14.1 To note damage to dog waste bin at Creake Road and consider replacement costs and alternative location.
- 14.2 To note damage to streetlight at Norman Way and consider replacement costs.
- 14.3 To approve costs to install door activated lighting at the Telephone Kiosk.
- 14.4 To consider work to the bench outside the Village Hall.

## 15 **Correspondence**

To note any general correspondence received:

- 15.1 Great Massingham Area Community Car Scheme AGM
  - 15.2 PKF Littlejohn, 2024/25 AGAR external auditor instructions.
  - 15.3 BCKLWN, Dog and Litter Bin Charges
  - 15.4 BCKLWN, MHCLG Housing Delivery Test Result Recalculation
- 16. A resolution to adjourn the meeting for Parishioners Questions and Statements (if required).
  - 17. To receive items for next Agenda
  - 18. To note the date of the Annual Parish Meeting & Annual Parish Council Meeting – Thursday 15<sup>th</sup> May.

## **Meeting Dates for 2025**

- 15<sup>th</sup> May (Annual Parish Meeting & Annual Parish Council Meeting)
- 19<sup>th</sup> June
- 17<sup>th</sup> July
- 18<sup>th</sup> September
- 16<sup>th</sup> October
- 20<sup>th</sup> November
- 18<sup>th</sup> December